

FIRST FIRE PROTECTION DISTRICT OF ANTIOCH TOWNSHIP (Admin Bldg.) 438 Orchard Street, Antioch, II. 60002

April 9, 2025

<u>CALL TO ORDER</u> The regular meeting of the Board of Trustees was called to order by

Trustee Dvorak at 5:00 P.M. 438 Orchard Street, Antioch, IL.

ATTENDANCE The Following Trustees were present, Trustee Dvorak, Trustee

Dalgaard, Trustee Ebert, Trustee Liebert, Trustee Ruth, Attorney Flaherty, Chief Cokefair, and Admin Assistants Kikos and

Goldberg.

PUBLIC COMMENT

None

MINUTES Trustee Dvorak presented the regular district meeting minutes of

March 12, 2025. Trustee Liebert motioned, second by Trustee Ruth, to approve the regular District Minutes of March 12, 2025, as

presented.

On roll call the vote was:

YES: Dvorak, Dalgaard, Ebert, Liebert, Ruth

NO: 0

THE MOTION CARRIED

TREASURERS REPORT The Treasurer report was presented by Trustee Ebert. Trustee Ebert

explained about the upcoming payments that will be coming out for

station 3. A discussion ensued.

A motion was made by Trustee Dalgaard, seconded by Trustee Ruth,

to approve April 9, 2025, Treasurer's Report as presented.

On roll call the vote was:

YES: Dvorak, Dalgaard, Ebert, Liebert, Ruth

NO: 0

THE MOTION CARRIED

AUTHORIZE PAYMENT A motion was made by Trustee Liebert, seconded by Trustee

Dalgaard, to approve the district bills for April 9, 2025, in the amount of \$318,460.25 (250,542.29 out of Hinsdale-Metro Invoice) for the First Fire Protection District A/P \$158,673.93 debited from the 403 accounts for payroll/tax liabilities for a total of \$477,134.18

as presented.

Trustee Dalgaard had a question about Mcdaniels check.

Trustee Dvorak had a question about a check that was voided. A

discussion ensued.

On roll call the vote was:

YES: Trustee Dvorak, Dalgaard, Ebert, Liebert, Ruth

NO: 0

THE MOTION CARRIED

TRANSFER FUNDS

Authorize the transfer of funds from the corporate Fund Money Market Account #24-05 to the checking account #5431 at Heartland Bank in the amount of \$100,000 to cover payment of account payables for April 9, 2025, and any additional funds needed to cover the accounts payable through the end of the fiscal year.

A motion was made by Trustee Liebert, seconded by Trustee Dalgaard to approve the \$100,000 transfer of funds, as well as any additional funds needed to cover the accounts payable through the end of the fiscal year, as presented.

On roll call the vote was:

YES: Dvorak, Dalgaard, Ebert, Liebert, Ruth

NO: 0

THE MOTION CARRIED

ATTORNEYS REPORT

MABAS lacks federal funding which is causing them to tighten up their expenditures.

Gmet revenues might be going away.

Some bills are gaining traction in the state.

House Bill 1938 will take Fire Districts out of centennial committees.

House Bill 2236, a nursing home, will get six free lift assists a year. After the six, the Fire District can charge an amount. A discussion ensued. House Bill 2490 paid family leave-act for six weeks, for adoption, birth of a child, care for a sick family member, for full time fire fighters.

Senate Bill 1742 mandate contractors have roof safety measures. Senate Bill 1821 Fire districts have the authority to enter designbuilt contracts.

Senate Bill 2102 File budgets electronically with the county.

Action Items

CHIEF COKEFAIR

Discussion and Possible action on the approval of the 2025-2026 wage increases for the Antioch and Metro Personnel, which would be a five percent increase for the full time Antioch and Metro Personnel and \$1.50 per hour increase for part time employees. Trustee Dalgaard had questions about differences in pay. A discussion ensued. A Motion was made by Trustee Ebert, seconded by Trustee Liebert to accept the wage increases for the full-time Antioch and Metro Personnel and the part-time employees, as presented.

On roll call the vote was:

YES: Dvorak, Dalgaard, Ebert, Liebert, Ruth

NO: 0

THE MOTION CARRIED

CHIEF COKEFAIR

Discussion and Possible Action on ordering a 2025 Ford Explorer to replace the Fire Prevention Bureau Vehicle scheduled to be replaced in the 2025-2026 budget year. A Motion was made by Trustee Liebert, seconded by Trustee Ebert, to authorize the ordering of the 2025 Ford Explorer to replace the Fire Prevention Bureau Vehicle, as presented.

On Roll call the vote was:

YES: Dvorak, Dalgaard, Ebert, Liebert, Ruth

NO: 0

THE MOTION CARRIED

Discussion and Possible action on adding Admin Goldberg to the Heartland Bank Accounts as a Signer. A motion was made by Trustee Ebert, seconded by Trustee Dalgaard, to include Admin Goldberg as a signer to Heartland Bank accounts, as presented.

On Roll call the vote was:

YES: Dvorak, Dalgaard, Ebert, Liebert, Ruth

NO: 0

THE MOTION CARRIED

Discussion and Possible action, payment of all invoices through April 30th, fiscal year 2024-2025. A Motion was made by Trustee Liebert, seconded by Trustee Dalgaard, to pay all the invoices through the end of the fiscal year 2024-2025.

On Roll call the vote was:

YES: Dvorak, Dalgaard, Ebert, Liebert, Ruth

NO: 0

THE MOTION CARRIED

Discussion and Possible action opening a new First Fire Protection District credit card in Chief Cokefair's name and cancel a past Trustees card, with a credit limit of \$35,000. A motion was made by Trustee Liebert seconded by Trustee Dalgaard, to authorize Chief Cokefair to open a new First Fire Protection District credit card and cancel a past Trustees card, as presented.

On Roll Call the vote was:

YES: Dvorak, Dalgaard, Ebert, Liebert, Ruth

No: 0

THE MOTION CARRIED

Discussion Items

<u>Construction Project</u>- Trustees are getting access to the buildings via the new app.

The new ambulance will be coming in tonight.

Furniture is coming on April 14 and 15 for station 1, we will be

moving over to the new office on the 16th.

<u>Construction Project-</u> Station 3 - we should be able to move in at the beginning of June.

Paving work and concrete is taking a little longer, waiting for

weather to cooperate. Station 3 is still on budget.

Dalgaard asked about the acoustics in the training room for station 1, those are being put in, along with the exit signs, over the next

few weeks.

Tomorrow the elevator is getting tested at station 1.

Deep Lake Rd Project 2025-2026 Update - Attorney Flaherty changed a few things in the

temporary easement paperwork, gave it back to county and county accepted the changes. Chief Cokefair will bring that to the board

next month, after final review.

<u>Lake Com Update</u> – Still opening in July. They continue to work through meetings for

policies for the new center. Fire created an operations group that will standardize the policy and procedures. Deputy Chief Cook is

sitting on the operations group.

<u>Chief Search Update</u> - Moderator will be presenting on the Chief's assessment in closed

session.

Statement of Economic Interest is due by May 1st – reminded the Trustees to turn in the

statement of economic interest by May 1st and about the upcoming

conference in June, as well.

<u>District boundaries be directly communicated to Lake Comm through FSS Technologies</u> –

Chief Cokefair had a meeting with the Village of Antioch. Chief Cokefair will be presenting in a few weeks at the Committee of the Whole Meeting. Chief Cokefair updated the board on TIF meeting

with the village, as well.

TRUSTEE DVORAK

None

TRUSTEE RUTH

None

TRUSTEE DALGAARD

None

TRUSTEE EBERT

None

TRUSTEE LIEBERT

None

NEW BUSINESS

Heartland bank's rate is going down. We won't be changing banks

at this time.

OLD BUSINESS

None



Antioch Fire Department and the First Fire Protection District of Antioch Township

Inter-Departmental Memorandum

To:

Trustees of the First Fire Protection District of Antioch Township

From:

Jon Cokefair, Fire Chief

Date:

Monday, April 07, 2025

Re:

Fire Chief's monthly status and information report

PERSONNEL Items of interest

New Paramedics: None

Certifications: FSVO certificates for many of our members as BC Taylor worked with IFSI and OFSM to get the

courses into the portal

March Anniversaries

FF/FAE Kevin Hajduk – 20 years
FF/PM Leah Meltzer – 7 years
FF/EMT Benet Horowitz -7 years
Lt Yohana Mueller 7-years
Fire Inspector Steve McDaniel – 1 year

Support Services Anniversaries

None

New Hires-

None

New Hire Support Services

None

Resignations

None

Leave of Absence

FF Logan Jozefiak- Medical FF Jack King - Military Leave FF/PM Ben Fooden - Medical

Return to Duty

None

Moved to Support Services

None

Facilities

Station 1

Continuing with forward progress on the South Side. Office furniture should be delivered on 4/14 and 4/15. Elevator is in and should in service this week!

Station 2

Crews are enjoying the renovated station!

Still have a few things on the check list that are being finished up.

Station 3

They are moving along at a good pace! As of now, we are looking to be able to move back in June or July. Some of that will depend on when they can do all of the site work (parking lots).

Station Renovation

We continue to meet with FGM and Camosy Construction. This meeting is with the site superintendent and the project coordinator.

Proposed Schedule:

Station 1 Phase 2 Completion in April 2025

Station 3 Construction underway. June 2025 completion date

Estimates

Station 1 \$1,150,232.60 Left in the contract Station 3 \$1,165,204 left on the contract.

Construction Expenditures to date:

No Payouts in February

Company	Expenditure Total	
Camosy	\$	7,949,164.00
Re Allen	\$	7,700.00
FGM	\$	960,139.71
Storage Facility	\$	39,975.00
Office Facility	\$	36,000.00
ABT	\$	80,284.86
Warhouse Direct	\$	219,816.84
Feathershark	\$	84,122.66
Station Alerting	\$	50,186.03
Fees	\$	3,652.00
Total	\$	9,431,041.10

Vehicle Information

New Ambulance is being delivered on April 10th

2141 New grill light Safety lane

2140 To Victor Ford front end and a oinge and 4x4 actuatorreplace, new tire rods Safety lane

2142 New battery

2149 2 new head lites Coolant leak fixed new hose Safety lane

2123 Fuel pump for thde generator. Air leak fixed, new sensor for the water level

2125 New marker lights 25 to Interstate for the transmission

2131 PM service, monthly inspection

2173 New heater blower

2172 New parts for anti freeze leak

2173/80 PM servive and brakes

2197 PM service

B-21/2191 Put in a 110 volt plug for lucas

Monthly Mileage

	Febuary	March	Monthly Total
2140	141,159	143,400	2,241
2141	91,663	93,468	1,805
2142	24,409	26,932	2,523
2149	190,324	191,444	1,120
2121	14,898	15,652	754
2123	43,008	43,347	339
2125	82,411	82,846	435
2126	3,502	3,544	42
2163	26,312	26,499	187
2131	22,406	22,629	223

Training

The Training Division worked on a new layout of training to meet the needs of OFSM and OSHA requirements in quarterly layout. The quarterly layout was rolled out at the end of January, giving members the ability to see their progress and know what training documents / activities need to be recorded and mimicked by Fire manager.

Training Hours-

March- 1,732 2025- 4745

Notable Training / Event

FAE KSA's refresher course Class finalized 4 members

Daily / Weekly Training

Back to basics with both EMS and Fire training

- o Documentations / Legal
- o Seizures
- Ropes Knots
- o Tools and equipment
- o Hose advancements with academy and FAE students

EMS Training

- EMS Training This Month:
- Pediatric Emergencies
- Trauma
- Rebook Training for New Hires

Continuing Education (CE):

Pediatrics – Taught by Condell.

NREMT Renewals:

FF/EMTs Leo Limon-Prado, Kiley Wilson, Kenzi Ketterhagen, Jonny Agosti, and Jackson Holden renewed their NREMT licenses this month.

- 29 PARAMEDICS/ 42 EMT'S (6 PARAMEDIC STUDENTS)
- FULL ARRESTS/DOA @ 2

Freedom Of Information Act Requests

	<u>EMS</u>	FIRE
March	3	9
2025	10	14

Fire Prevention March

No Report. On Vacation

March

MAGE*TREND*° Incident Type Report (Summary) Fire Basic Incident Type Code And Description (FD1.21) Total incidents Total Incidents Percent of Incidents Total Property Loss Total Content Loss Total Loss Total Loss Percent of Total Incident Type Category (FD1.21): 1 - Fire 100 - Fire, other 0.29% 113 - Cooking fire, confined to container 0.29% 118 - Trash or rubbish fire, contained 0.88% 0.00 0.00 0.00 142 - Brush or brush-and-grass mixture fire 0.29% 0.00 0.00 0.00 0.29% 151 - Outside rubbish, trash or waste fire 0.29% 0.00 0.00 0.00 Total: 2.35% Total: 0.00 Total: 0.00 Total: 0.00 Total: 0.00% Incident Type Category (FD1.21): 3 - Rescue & Emergency Medical Service Incident 321 - EMS call 69.71% 322 - Motor vehicle accident with injuries 1.18% 324 - Motor vehicle accident with no injuries 0.59% Total: 71.47% Total: 0.00 Total: 0.00 Incident Type Category (FD1.21): 4 - Hazardous Condition (No Fire) 412 - Gas leak (natural gas or LPG) 1.18% 0.00 0.00 0.00 440 - Electrical wiring/equipment problem, other 0.29% 444 - Power line down 1.47% 0.00 0.00 0.00 445 - Arcing, shorted electrical equipment 0.29% Total: 11 Total: 3.24% Total: 0.00 Total: 0.00 Total: 0.00 Total: 0.00% Incident Type Category (FD1.21): 5 - Service Call 500 - Service call, other 1.18% 0.00 0.00 0.00 531 - Smoke or odor removal 1.47% 0.00 0.00 0.00 554 - Assist invalid 0.59% 561 - Unauthorized burning 0.29% 571 - Cover assignment, standby, moveup 2 65% Total: 21 Total: 6.18% Total: 0.00 Total: 0.00 Total: 0.00 Total: 0.00% Incident Type Category (FD1.21): 6 - Good Intent Call 611 - Dispatched and cancelled en route 15 4.41% 521E - Test Call/Call Created in Error 0.29% 522 - No incident found on arrival at dispatch address 0.59% 641 - Vicinity alarm (incident in other location) 0.29% 651 - Smoke scare, odor of smoke 0.88% Total: 6,47% Total: 0.00 Total: 0.00 Total: 22 Total: 0.00 Total: 0.00% incident Type Category (FD1.21): 7 - Faise Alarm & Faise Call 700 - Faise alarm or faise call, other 1.18% 730 - System malfunction, other 733 - Smoke detector activation due to malfunction 0.29% 735 - Alarm system sounded due to malfunction 736 - CO detector activation due to malfunction 0.59% 740 - Unintentional transmission of alarm, other 743 - Smoke detector activation, no fire - unintentional 0.59% 744 - Detector activation, no fire - unintentional 0.88% 745 - Alarm system activation, no fire - unintentional 13 3.82% 746 - Carbon monoxide detector activation, no CO 0.29% Total: 31 Total: 9.12% Total: 0.00 Total: 0.00 Total: 0.00% Incident Type Category (FD1.21): 9 - Special Incident Type 900 - Special type of incident, other 1.16% Total: 4 Total: 1.18% Total: 0.00 Total: 0.00 Total: 0.00% Total: 100.00% Total: 0.00 Total: 0.00%

FIRE Calls 97 EMS Calls 243 PCR's Written 241

Structure Fire

None

March

MAGETREND° NFIRS Run Data Report - Day of Week			
Day of Week	Number of Incidents		
01 - Sunday	41		
02 - Monday	54		
03 - Tuesday	53		
04 - Wednesday	55		
05 - Thursday	37		
05 - Thursday 06 - Friday	53		
07 - Saturday	47		
	Total: 340		

Action Items

Discussion and Possible action on the approval of the 2025-2026 wage increases for the Antioch and Metro Personnel.

Discussion and Possible Action on the ordering of a 2025 Ford Explorer to replace the Fire Prevention Bureau Vehicle scheduled to be replaced in the 2025-2026 budget year.

Discussion Items

Construction Project UpdateDeep Lake Rd Project Pushed until spring of 2026
Lake Com Update
Chief Search Update - Closed Session with Illinois Fire Chiefs
Statement of Economic Interest is due by May 1st
Update on requiring All Fire Alarm and Fire Suppression Systems within the District boundaries be directly communicated to Lake Comm through FSS Technologies.

Please contact me with any questions or concerns.

Respectfully Submitted Jon Cokefair Fire Chief



Antioch Fire Department First Fire Protection District

Jon Cokefair, Fire Chief 835 Holbek Drive, Antioch IL 60002 Phone (847) 395-5511 Fax (847) 395-1018

Approved wages for 2025-2026

Salary Fire Chief Deputy Chief Administrative Assistant (1) Administrative Assistant (2) Fire Protection Specialist- Metro Metro Employees	\$147,836 (5%) \$116,734 (5%) \$89,894 (5%) \$63,000 (5%) \$76,650 (5%) 5% increase/employee/year
Part-time Wages/hour Assistant Chief	\$31.69
Battalion Chief	\$30.58
Training Officer	\$30.58
Lieutenant	\$28.70
Firefighter, Paramedic and Engineer	\$28.16
Firefighter and Paramedic	\$26.99
Firefighter, EMT and Engineer	\$26.16
Firefighter and Engineer	\$25.88
Firefighter and EMT-B	\$25.88
Firefighter	\$25.62
Paramedic	\$26.16
EMT-B	\$25.62
Rehab/Support Services	\$25.05
Administrative Assistant/PT	\$24.26

Jon Cokefair Fire Chief 5/1/2025 <u>PUBLIC COMMENT</u> Deputy Chief Cook thanked the trustees for the upcoming

increases, for the fiscal year 2025-2026.

EXECUTIVE SESSION A motion was made by Trustee Liebert, seconded by Trustee

Ebert, to move into a closed session, to discuss chief search with

the trustees and the Illinois Fire Chiefs at 5:36 PM.

On Roll call the vote was;

YES: Dvorak, Dalgaard, Ebert, Liebert, Ruth

NO: 0

OPENED MEETING A motion was made by Trustee Dalgaard, seconded by Trustee

Liebert, to open the regular district meeting at 6:42 PM.

On Roll call the vote was:

YES: Dvorak, Dalgaard, Ebert, Liebert, Ruth

No: 0

NEW BUSINESS The board decided on three Special Meetings for the month of

April.

ADJOURN Trustee Liebert made a motion, seconded by Trustee Dalgaard, to

adjourn the meeting at 6:44 PM, as presented.

On Roll call the vote was:

YES: Dvorak, Dalgaard, Ebert, Liebert, Ruth,

1-74

NO: 0

THE MOTION CARRIED

Timothy Ruth, Secretary

FIRST FIRE PROTECTION DISTRICT. TREASURER'S REPORT April End of Year Statements May Meeting

CORPORATE ACCOUNT		
Beginning Balance: General Checking Account # XXXX5431		322,172.45
April Interest 1.76%		303.31
Receipts: Transferred from 405 Account to Checking April A/P District Meeting 2025		100,000.00
Receipts: Transferred from 405 Account to Checking April Fiscal Year End Payments Receipts: Deposited from 2405 to Checking for Station 3 Payout to Camosy		25,000.00 365,767.00
Credit Back from ABT		1,680.00
Checks not cleared CK# 11377 - 750.00, CK# 718 - 600.00, CK# 717 - 2989.00, CK# 716 - 996.60, CK# 718		
 - 126.33, CK# 711 - 864.00, CK# 710 - 220.36, CK# 709 - 354.82, CK# 705 - 870.00, CK#701-90.00, CK#700 - 387.00, CK# 685 - 313.38 = 8561.49 		
Disbursements: April A/P		(112,547.28)
Disbursements: Station 3 Payout to Camosy ACH111178 pd District Account Disbursements: Ambulance Payment		(365,767.00) (310,975.00)
Disbulsements. Ambulance Payment	Total	25,633.48
PAYROLL ACCOUNT		
Beginning Balance		3,469.92
General Payroll Account # XXXX054-2		
Receipts: Transfer to Payroll Checking acct.		80,000.00
Transfer to payroll Checking account		75,000.00
Disbursements: Disbursement: IMRF March		(1,852.76)
Disbursements: Direct Deposit April 11, 2025		(54,309.46)
Disbursements: Tax Deposit April 11, 2025 Disbursement: Howard Simon Fees April 11, 2025		(20,315.57) (985.88)
Disbursement: Chief Insurance Direct Deposit April 11, 2025		(250.00)
Disbursement: Cook Pension Fund April 11, 2025 Disbursement: 457 Plan April 11, 2025		(404.29) (306.17)
Disbursement: Direct Deposit April 25, 2025		(54,563.14)
Disbursement: Payroll Tax April 25, 2025 Disbursement: Howard Simon Fees April 25, 2025		(20,288.38) (32.87)
Disbursement: Chief Insurance April 25, 2025		(250.00)
Disbursement: Pension Fund April 25, 2025 Disbursement: 457 Plan April 25, 2025		(404.29) (631.35)
Ending Balance:		3,875.76
HEARTLAND BANK		
Money Market Account # XXXX2405 interest 3.94%		
Beginning Balance:		580,411.04
Receipts: March 2024-2025 Heartland Bank April Interest		2,267.55
CPR - CK# 3056		150.00
CPR - CK# 62337 FIRE Report		680.00 10.00
Fire Report CK#5684		10.00
Fire Inspections CK# 18671, 1175, 1203105		150.00 200.00
Fire Inspections Ck # 10470, 1922, 5021,18457 Fire Inspections CK#1850, 1672		100.00
Fire Inspections CK# 882101507 Fire Inspections CK# 1856, 1064		200.00 100.00
MIH Reimbursement March CK# 34639		2,649.90
Misc Deposit Travel Reimbursement for new ambo CK# 30941 Metro Billing Recapture Dept. Veterans Affairs		137.49 7,121.69
Replacement Tax / PTAB/ CE Recapture		193.00
Property Tax Fire Tax Year 2024 Property Tax EMS Tax Year 2024		66.06 65.28
Social Security Tax Year 2024		1.89
Tower Lease AT & T June Payment		1,361.25
Tower Lease T-Mobile June From Sawyer Falduto Operational		1,140.65 900,000.00
	Total	1,497,015.80
HEARTLAND BANK Disbursements 405 Account: April 2025 A/P		(100,000,00)
Disbursements 405 Account: April 2025 APP Disbursements 405 Account: April 11, 2025 Payroll		(100,000.00) (80,000.00)
Disbursements 405 Account: April 25, 2025 Payroll		(75,000.00)
Disbursements 405 Account: April Year End A/P Transfer to Checking account for Camosy payment for station 3		(25,000.00) (365,767.00)
The second of the second secon	\$2800 II II	
Ending Balance:	Total	851,248.80

HINSDALE BANK & TRUST MAX SAFE ACCOUNT Ambulance Billing		590,122.17
Metro Payment Invoice		(250,542.59)
Deposit and Credits April 2025		252,120.92
Ending Balance:		591,700.50
Sawyer Falduto Asset Management CUSIP: XXXX0DGZ5		
C.Schwab Vehicle Reserve #XXXX-2731 Beginning Value		160,477.56
Change in Value of Investments April (Interest/Dividends)		536.45
Management Fees		(80.00)
	Total	160,934.01
C.Schwab Operational Reserve #XXXX-0941 Beginning Value		3,395,731.55
Change in Value of Investments April (Interest/Dividends)		9,668.57
Market Depreciation		(167.80)
Management Fees		(1,700.00)
Transfer to 405 account Station 3 payout to Camosy and cover A/P, payroll etc, until we get more tax money	Total	(900,000.00) 2,503,532.32
and cover A/F, payroll etc, until we get more tax money	iotai	2,503,532.32
C.Schwab Non Vehicle Reserve #XXXX-0712 Beginning Value		107,228.08
Change in Value of Investments April (Interest/Dividends)		8.86
Market Depreciation		0.08
Management Fees		(54.00)
	Total	107,183.02
Ending Balance All C. Schwab Accounts:	Total	2,771,649.35
BERNARDI SECURITIES ASSET BOND FUNDS		
Various Investments & Maturities #XXX170796		1,464,094,16
Interest April Dividends and Other Income		4,858.04
Management Fee April - June 30, 2025		-549.04
Feathershark Payment		-15,170.88
Payouts: FGM Inv. # 22353.02-20 Wire#		-9,698.38
Wire Transfer -FGM		-20.00
Total Bernardi Securities Bond Fund		1,443,513.90
Total Reserves w/o Bernardi Securities	Total	4,244,107,89
		.,,,
Total All FFPD Funds	Tota	5,687,621.79

DISTRICT BUDGET
Total Budget for FYI 2024-2025
Total Expended as of April 30, 2025
Total Unexpended as of April 30, 2025,

9,630,621.00 8,433,516.65 1,197,104.35