



**FIRST FIRE PROTECTION DISTRICT OF ANTIOCH
TOWNSHIP (Admin Bldg.) 835 Holbek Dr, Antioch, IL. 60002**

May 14, 2025

CALL TO ORDER

The regular meeting of the Board of Trustees was called to order
Trustee Dvorak at 5:00 P.M. 835 Holbek Dr, Antioch, IL.

ATTENDANCE

The Following Trustees were present, Trustee Dvorak, Trustee
Dalgaard, Trustee Ebert, Trustee Liebert, Trustee Ruth, Attorney
Flaherty, Chief Cokefair, and Admin Assistants Kikos and
Goldberg.

**ELECTION OF
OFFICERS**

Trustee Liebert made a motion to keep Trustee Dvorak as President,
Trustee Ebert as Treasurer and Trustee Ruth as Secretary, seconded
by Trustee Dalgaard.

On roll call the vote was:

YES: Dvorak, Dalgaard, Ebert, Liebert, Ruth

No: 0

THE MOTION CARRIED

PUBLIC COMMENT

None

MINUTES

Trustee Dvorak presented the regular district meeting minutes of
April 9, 2025. A motion was made by Trustee Ebert, second by
Trustee Liebert, to approve the regular District Minutes of April 9,
2025, Special Meeting Minutes of April 23, 2025, April 29, 2025,
and April 30, 2025, as presented.

On roll call the vote was:

YES: Dvorak, Dalgaard, Ebert, Liebert, Ruth

NO: 0

THE MOTION CARRIED

TREASURERS REPORT

The Treasurer report was presented by Trustee Ebert.

A motion was made by Trustee Dalgaard, seconded by Trustee
Liebert, to approve May 14, 2025, Treasurer's Report, as presented.

On roll call the vote was:

YES: Dvorak, Dalgaard, Ebert, Liebert, Ruth

NO: 0

THE MOTION CARRIED

AUTHORIZE PAYMENT

A motion was made by Trustee Liebert, seconded by Trustee Dalgaard, to approve the district bills for May 14, 2025, in the amount of \$811,847.51 (250,665.88 out of Hinsdale-Metro Invoice) for the First Fire Protection District A/P \$155,281.82 debited from the 403 accounts for payroll/tax liabilities for a total of \$967,129.33 as presented. Note that the trustees approved end of fiscal year payments, last meeting, April 9, 2025.

On roll call the vote was:

YES: Trustee Dvorak, Dalgaard, Ebert, Liebert, Ruth

NO: 0

THE MOTION CARRIED

TRANSFER FUNDS

Authorize the transfer of funds from the corporate Fund Money Market Account #24-05 to the checking account #5431 at Heartland Bank in the amount of \$580,000 to cover payment of account payables for May 14, 2025.

A motion was made by Trustee Liebert, seconded by Trustee Ruth to approve the \$580,000 transfer of funds, as presented.

On roll call the vote was:

YES: Dvorak, Dalgaard, Ebert, Liebert, Ruth

NO: 0

THE MOTION CARRIED

NEW BUSINESS

Discussion and Possible Action on Approval of the First Fire Protection District Monthly Meeting Dates and times, to remain the second Wednesday of every month at 5:00 pm. A motion was made by Trustee Ebert, seconded by Trustee Liebert, for the First Fire Protection Districts monthly meeting dates and times remain the second Wednesday of each month at 5:00 pm, as presented.

On roll Call the vote was:

YES: Dvorak, Dalgaard, Ebert, Liebert, Ruth

NO:0

THE MOTION CARRIED

Discussion and Possible Action on Approval of the Retention of the First Fire Protection Districts attorneys, Ottosen, Dinolfo, Hasenbalg & Castaldo LTD. A Motion was made by Trustee Ebert, seconded by Trustee Dalgaard, for the retention of attorneys Ottosen, Dinolfo, Hasenbalg & Castaldo LTD., as presented.

On Roll Call the Vote was:

YES: Dvorak, Dalgaard, Ebert, Liebert, Ruth

NO: 0

THE MOTION CARRIED

ATTORNEYS REPORT

House Bill 2409 – band buying gear with forever chemicals in it, after January 1st, 2027. The fear is that the alternative gear might not be ready yet. Time frame is a little concerning.

House Bill 3388 – expand definition of fire department vehicles, beyond ambulance and fire engine, to include ATV, drones, watercrafts etc.

House Bill 2336 – Nursing home lift assists can be billed after the sixth call.

Action Items

CHIEF COKEFAIR

Discussion and Possible action on the execution of the Second Amendment to the Metro Contract approving of the 2025-2026 wage increases for the Antioch and Metro Personnel. A motion was made by trustee Liebert, seconded by Trustee Ebert, on the execution of the Second Amendment to the Metro Contract approving of the 2025- 2026 wage increases for the Antioch and Metro Personnel, as presented.

On roll call the vote was:

YES: Dvorak, Dalgaard, Ebert, Liebert, Ruth

NO: 0

THE MOTION CARRIED

Discussion and possible action on granting and conveying to Lake County Division of Transportation a temporary construction easement for the purpose of roadway construction and other highway purposes on their Deep Lake Road Project.

Trustee Ruth had questions, and a discussion ensued.

A motion was made by Trustee Dalgaard, seconded by Trustee Liebert, on granting and conveying to Lake County Division of Transportation a temporary construction easement for the purpose of roadway construction and other highway purposes on their Deep lake Road Project, as presented.

On Roll call the vote was:

YES: Dvorak, Dalgaard, Ebert, Liebert, Ruth

NO: 0

THE MOTION CARRIED

Discussion and Action on the 2025-2026 Budget and Appropriation Ordinance Posting and Hearing, which will take place June 11, 2025, at 5:00 pm. Meeting information was published on May 10, 2025, in the News Sun. A motion was made by Trustee Ebert, Seconded by Trustee Dalgaard, to approve the tentative budget appropriation Ordinance and put it on file.

On Roll call the vote was:

YES: Dvorak, Dalgaard, Ebert, Liebert, Ruth

NO: 0

THE MOTION CARRIED

Discussion Items

Tentative Budget update -

Chief Cokefair informed the board about an adjustment to the tentative budget which would include the First Fire Protection District obtaining a new UTV. Trustee Dvorak asked about the cost and a discussion ensued.

Chief Cokefair also spoke about the memory garden, where it would go and how much the district has budgeted for it.

Construction Project Update

Station 1 – currently working on the floors on the east side of the building and finishing up the punch list. **Station 2** - just finishing up landscaping. **Station 3** – Excavation of the parking lot, set for next week, weather permitting. The tiles are being replaced, miracle method is going in on Thursday, flooring is done, cabinets are in. Everything should be done by the end of June.

Deep Lake Rd Project

Pushed until spring of 2026 – no further updates.

Lake Com Update –

Still set to open second week of July, waiting on consoles and a few parts. Already started hiring, most training should take place in their current places of employment, so then it is just a plug in play when July comes around.

Chief Search Update -

Closed Session with Attorney later.

Update on requiring All Fire Alarm and Fire Suppression Systems within the District boundaries be directly communicated to Lake Comm through FSS Technologies Update –

Chief Cokefair is on the agenda with the village of Antioch for the end of the month, to present the information to the village board. IDPH will come out at the end of May to inspect new Ambo and get it in service.

A fire prevention bureau vehicle was ordered and should be in approximately 12 weeks.

TRUSTEE DVORAK

None

TRUSTEE RUTH

None

TRUSTEE DALGAARD

None

TRUSTEE EBERT

None

TRUSTEE LIEBERT

None

OLD BUSINESS

None

PUBLIC COMMENT

None



**Antioch Fire Department and the
First Fire Protection District of Antioch Township**

Inter-Departmental Memorandum

To: Trustees of the First Fire Protection District of Antioch Township
From: Jon Cokefair, Fire Chief
Date: Thursday, May 08, 2025
Re: Fire Chief's monthly status and information report

PERSONNEL Items of interest

New Paramedics: None

Certifications: None

April Anniversaries

FF/PM Dan Frank - 9 years

FF/EMT-B Ryan Day - 4 years

FF Josh Deluca – 1 year

FF/PM Ethan Gosser – 1 year

FF/EMT-B Leah LeBraun

FF/EMT-B Katie McNulty – 1 year

FF/EMT-B Davis Mills – 1 year

FF/EMT-B Nicholas Rivas – 1 year

FF/PM Sean Scarry – 1 year

FF/PM Micheal Schultz – 1 year

Support Services Anniversaries

None

New Hires-

None

New Hire Support Services

None

Resignations

FF/PM Tim Schenk – Gurnee Fire

Leave of Absence

FF Logan Jozefiak- Medical

FF Jack King - Military Leave

FF/PM Ben Fooden - Medical

Return to Duty

None

Moved to Support Services

None

Facilities

Station 1

South side is almost done! Almost all of the office furniture is in and set up. Just waiting on a few missed pieces. East side bay floors should be starting next week. Should take about 2 weeks.

Station 2

Crews are enjoying the renovated station!

Check list is done except for the striping in the parking lot. That will be done when station 3 parking lot is finished.

Station 3

They are moving along at a good pace! As of now, we are looking to be able to move back in June or July. Some of that will depend on when they can do all of the site work (parking lots).

They will do the bay floors as soon as they are done at station 1.

Station Renovation

We continue to meet with FGM and Camosy Construction. This meeting is with the site superintendent and the project coordinator.

Proposed Schedule:

Station 1 Phase 2 Completion in May 2025

Station 3 Construction underway. June 2025 completion date

Estimates

Station 1

\$1,150,232.60 Left in the contract

Station 3

\$1,165,204 left on the contract.

Construction Expenditures to date:

<u>Company</u>	<u>Expenditure Total</u>
Camosy	\$ 7,949,164.00
Re Allen	\$ 7,700.00
FGM	\$ 969,838.09
Storage Facility	\$ 39,975.00
Office Facility	\$ 36,000.00
ABT	\$ 80,284.86
Warhouse Direct	\$ 219,816.84
Feathershark	\$ 84,122.66
Station Alerting	\$ 99,180.24
Fees	\$ 3,652.00
Total	\$ 9,489,733.69

Vehicle Information

New Ambulance is Here

2141	Door alarm repaired, Dome light and alarm on center. Marker lights on roof replace from a leak	Charger for portable fixed
2149	Right rear marker lights replace. Portable charger repair	
2143	New on 4/2025. Added air packs brackets /fire extinguisher brackets/flashlights and went to the safety lane	
2123	New water level sensor	
2125	New primer valve replace. Marker lights rep 2125 back in service	
2131	Monthly inspection	
2197	4 new tires and fixed a flat	
B-21/2191	Replace shore line plug.	

Monthly Mileage

	March	April	Monthly Total
2140	143,400	145,122	1,722
2141	93,468	95,164	1,696
2142	26,932	29,254	2,322
2143		495	495
2149	191,444	192,158	714
2121	15,652	16,152	500
2123	43,347	43,586	239
2125	82,846	83,362	516
2126	3,544	3,544	0
2163	26,499	26,682	183
2131	22,629	22,888	259

Training

The Training Division worked on a new layout of training to meet the needs of OFSM and OSHA requirements in quarterly layout. The quarterly layout was rolled out at the end of January, giving members the ability to see their progress and know what training documents / activities need to be recorded and mimicked by Fire manager.

Training Hours-

April- 1240

2025- 5985

Notable Training / Event

- FAE KSA's wrap up and sign offs for 4 of the 5 students.
3 days of ventilation at the tear down house

Daily / Weekly Training

- Back to basics with both EMS and Fire training
 - o EMS Assessments for trauma
 - o Condell Pharma
 - o Respiratory Training
 - o Hazardous Materials
 - o Interior FF skills

EMS Training

- **EMS Training Topics This Month:**
 - o Trauma Assessment
 - o Red Book (EMS section)
- **Continuing Education (CE):**
 - o Pharmacology

- 29 PARAMEDICS/ 42 EMT'S (6 PARAMEDIC STUDENTS)
- FULL ARRESTS/DOA @ 3

Freedom Of Information Act Requests

	<u>EMS</u>	<u>FIRE</u>
April	3	12
2025	13	26

Fire Prevention April

100- Inspections

1 Re- Inspection Complied

5 School Fire Drills

United Methodist

WC Petty

Grass Lake

Antioch High School

Antioch Upper

Occupancy Final with County—24220 W. North Ave

Occupancy Final with County—Rena Ave Antioch Township Park

Inspector Meeting

Investigator Meeting

Final Sprinkler and Fire Alarm Fire Station #1

April

IMAGETREND®

Incident Type Report (Summary) Fire

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
Incident Type Category (FD1.21): 1 - Fire						
111 - Building fire	1	0.33%				
112 - Fires in structure other than in a building	1	0.33%	1,000.00	50.00	1,050.00	100.00%
130 - Mobile property (vehicle) fire, other	1	0.33%				
151 - Outside rubbish, trash or waste fire	1	0.33%				
154 - Dumpster or other outside trash receptacle fire	1	0.33%	0.00	0.00	0.00	0.00%
Total: 5		Total: 1.67%	Total: 1,000.00	Total: 50.00	Total: 1,050.00	Total: 100.00%
Incident Type Category (FD1.21): 3 - Rescue & Emergency Medical Service Incident						
311 - Medical assist, assist EMS crew	1	0.33%				
320 - Emergency medical service, other	1	0.33%				
321 - EMS call	202	67.56%	0.00	0.00	0.00	0.00%
322 - Motor vehicle accident with injuries	9	3.01%				
353 - Removal of victim(s) from stalled elevator	1	0.33%				
372 - Trapped by power lines	1	0.33%				
Total: 215		Total: 71.91%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 4 - Hazardous Condition (No Fire)						
422 - Chemical spill or leak	1	0.33%				
423 - Refrigeration leak	1	0.33%				
424 - Carbon monoxide incident	1	0.33%				
440 - Electrical wiring/equipment problem, other	1	0.33%				
Total: 4		Total: 1.34%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 5 - Service Call						
500 - Service call, other	2	0.67%				
531 - Smoke or odor removal	2	0.67%				
550 - Public service assistance, other	1	0.33%				
571 - Cover assignment, standby, moveup	8	2.68%				
Total: 13		Total: 4.35%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 6 - Good Intent Call						
600 - Good intent call, other	1	0.33%				
611 - Dispatched and cancelled en route	14	4.68%				
621E - Test Call/Call Created in Error	1	0.33%				
622 - No incident found on arrival at dispatch address	1	0.33%				
Total: 17		Total: 5.69%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 7 - False Alarm & False Call						
700 - False alarm or false call, other	4	1.34%				
730 - System malfunction, other	2	0.67%				
735 - Alarm system sounded due to malfunction	3	1.00%				
736 - CO detector activation due to malfunction	2	0.67%				
740 - Unintentional transmission of alarm, other	1	0.33%				
743 - Smoke detector activation, no fire - unintentional	2	0.67%				
744 - Detector activation, no fire - unintentional	5	1.67%				
745 - Alarm system activation, no fire - unintentional	25	8.36%				
746 - Carbon monoxide detector activation, no CO	1	0.33%				
Total: 45		Total: 15.05%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Total: 299		Total: 100.00%	Total: 1,000.00	Total: 50.00	Total: 1,050.00	Total: 100.00%

FIRE Calls 84 EMS Calls 215 PCR's Written 208

Structure Fire in Town

None

April

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NFIRS Run Data Report - Day of Week

Day of Week	Number of Incidents
01 - Sunday	36
02 - Monday	40
03 - Tuesday	47
04 - Wednesday	51
05 - Thursday	45
06 - Friday	36
07 - Saturday	41
Total: 396	

Action Items

Discussion and Possible action on the execution of the Second Amendment to the Metro Contract approving of the 2025-2026 wage increases for the Antioch and Metro Personnel.

Discussion and possible action on granting and conveying to Lake County Division of Transportation a temporary construction easement for the purpose of roadway construction and other highway purposes on their Deep Lake Road Project.

Discussion and Action on the 2025-2026 Budget and Appropriation Ordinance Posting and Hearing June 11th Special District Meeting. Meeting Published on May 10, 2025

Discussion Items

Tentative Budget update

Construction Project Update-

Deep Lake Rd Project Pushed until spring of 2026 --Conveyance Package

Lake Com Update

Chief Search Update - Closed Session with Attorney

Update on requiring All Fire Alarm and Fire Suppression Systems within the District boundaries be directly communicated to Lake Comm through FSS Technologies. Update

Please contact me with any questions or concerns.

Respectfully Submitted

Jon Cokefair

Fire Chief

EXECUTIVE SESSION

A motion was made by Trustee Ebert, seconded by Trustee Liebert, to move into a closed session, to discuss chief search with the trustees at 5:24 PM.

On Roll call the vote was:

YES: Dvorak, Dalgaard, Ebert, Liebert, Ruth

NO: 0

THE MOTION CARRIED

OPENED MEETING

A motion was made by Trustee Ebert, seconded by Trustee Liebert, to open the regular district meeting at 6:14 PM.

On Roll call the vote was:

YES: Dvorak, Dalgaard, Ebert, Liebert, Ruth

No: 0

THE MOTION CARRIED

ADJOURN

Trustee Dalgaard made a motion, seconded by Trustee Ebert, to adjourn the meeting at 6:14 PM.

On Roll call the vote was:

YES: Dvorak, Dalgaard, Ebert, Liebert, Ruth,

NO: 0

THE MOTION CARRIED



Timothy Ruth, Secretary

**FIRST FIRE PROTECTION DISTRICT.
TREASURER'S REPORT
May Statements
June 11, 2025 Meeting**

CORPORATE ACCOUNT

Beginning Balance:	25,633.48
General Checking Account # XXXX5431	
May Interest 1.76%	124.10
Receipts: Transferred from 405 Account to Checking	580,000.00
Receipts: Transferred from 405 Account to Checking for purchase of UTV and accessories	50,000.00
Disbursements: May A/P	(586,998.86)
uncleared checks CK#11382 Purchase of UTV \$ 40592.00, CK# 700 - \$387.00, CK# 712 - 78.25, CK# 750 - 99.00, CK# 778 - \$10,680, CK# 11382 - \$40,592 CK# ACH - 456.57 = \$52,292.82	
Total	68,758.72

PAYROLL ACCOUNT

Beginning Balance	3,875.76
General Payroll Account # XXXX054-2	
Receipts: Transfer to Payroll Checking acct.	85,000.00
Transfer to payroll Checking account	85,000.00
Disbursements:	
Disbursement: IMRF April	(1,852.76)
Disbursements: Direct Deposit May 9, 2025	(58,994.08)
Disbursements: Tax Deposit May 9, 2025	(22,145.59)
Disbursement: Howard Simon Fees May 9, 2025	(922.80)
Disbursement: Chief Insurance Direct Deposit May 9, 2025	(250.00)
Disbursement: Cook Pension Fund May 9, 2025	(424.51)
Disbursement: 457 Plan May 9, 2025	(643.22)
Disbursement: Direct Deposit May 23, 2025	(58,601.30)
Disbursement: Payroll Tax May 23, 2025	(22,109.96)
Disbursement: Howard Simon Fees May 23, 2025	(32.87)
Disbursement: Chief Insurance May 23, 2025	(250.00)
Disbursement: Pension Fund May 23, 2025	(424.51)
Disbursement: 457 Plan May 23, 2025	(732.56)
Ending Balance:	6,491.60

HEARTLAND BANK

Money Market Account # XXXX2405 interest 3.94%	
Beginning Balance:	851,248.80
Receipts: May 2024-2025	
Heartland Bank May Interest	1,865.87
Asset (sold 6 chainsaws to Antioch Automotive) Ck# 1191	375.00
CPR - CK# 2056, CK#1003, Cash \$240.00	335.00
CPR CK#351314	255.00
Fire Report CK#	
Fire Inspections CK# 18244, 3719, 16328, 3102102	200.00
Fire Inspections Ck # 4243, CK# 2405, CK# 142793, CK# 386, CK# 181106, CK# 3285, CK# 57469, CK# 9553, CK# 0000997017	500.00
Fire Inspections CK# 0102, CK 12653, CK# 127419, CK#5065, CK#884899806, CK#884892939, CK#14325, CK#1010	800.00
Fire Inspections CK# 6780, CK#4680, CK#162257, CK# 181716, CK# 2348, CK# 10114, CK#5701 CK#2500555, CK#5661, CK# 397998	600.00
Fire Inspections CK# 2196, CK# 0100192008, CK# 1284, CK# 563, Ck# 562, CK# 641431, CK# 35664, CK# 60889, CK# 022305, CK# 60357	900.00
Impact Fees CK# 098457	664.46
Metro Billing Recapture Dept. Veterans Affairs	13,265.66
Misc Deposit CK#2030 - security deposit refund 438 Orchard	2,000.00
MIH Reimbursement for April CK# 34847	2,833.55
Replacement Tax / PTAB/ CE Recapture	4,241.84
Property Tax Fire Tax Year 2024	233,568.82
Property Tax EMS Tax Year 2024	233,566.21
Social Security Tax Year 2024	8,112.09
Tower Lease AT & T July Payment CK# 3000340601	1,361.25
Tower Lease T-Mobile July	1,140.65
Total	1,357,834.20

HEARTLAND BANK

Disbursements 405 Account: May 2025 A/P	(580,000.00)
Disbursements 405 Account: May 9, 2025 Payroll	(85,000.00)
Disbursements 405 Account: May 23, 2025 Payroll	(85,000.00)
Disbursement 405 Account: May 30, 2025 to Checking account for UTV purchase and Accessories	(50,000.00)
Ending Balance:	557,834.20
Total	557,834.20

HINSDALE BANK & TRUST MAX SAFE ACCOUNT

Ambulance Billing

Metro Payment Invoice 25-143913 May Services

Deposit and Credits May 2025

Ending Balance:

591,700.50

185663.17

(250,665.88)

526,697.79**Sawyer Falduto Asset Management**

CUSIP: XXXX0DGZ5

C.Schwab Vehicle Reserve #XXXX-2731

Beginning Value

160,934.01

Change in Value of Investments May (Interest/Dividends)

568.17

Management Fees

Total

161,502.18

C.Schwab Operational Reserve #XXXX-0941

Beginning Value

2,503,532.32

Change in Value of Investments May (Interest/Dividends)

14,121.48

Market Depreciation

(88.60)

Management Fees

Total

2,517,565.20

C.Schwab Non Vehicle Reserve #XXXX-0712

Beginning Value

107,183.02

Change in Value of Investments May (Interest/Dividends)

9.99

Market Depreciation

(43.32)

Management Fees

Total

107,149.69

Ending Balance All C. Schwab Accounts:

Total

2,786,217.07**BERNARDI SECURITIES ASSET BOND FUNDS**

Various Investments & Maturities #XXX170796

1,443,513.90

Interest May Dividends and Other Income

4,056.59

Payouts : Digicom Invoices 1629,1631,1630

-48,994.21

Payouts : Chicago Title #11 Camosy FGMA #22-3534.02

-275,179.80

Wire Transfers: Chicago Title #11 Camosy FGMA #22-3534.02

-20.00

Total Bernardi Securities Bond Fund

1,123,376.48

Total Reserves w/o Bernardi Securities

Total

3,945,999.38

Total All FFPD Funds

Total

5,069,375.86
Chris Ebert, Treasurer**DISTRICT BUDGET**

Total Budget for FYI 2025-2026

9,438,527.00

Total Expended as of June 11, 2025

1,737,268.41

Total Unexpended as of June 11, 2025

7,701,258.59