FIRST FIRE PROTECTION DISTRICT OF ANTIOCH TOWNSHIP
835 Holbek Dr, Antioch, Il. 60002

August 13, 2025

CALL TO ORDER The regular meeting of the Board of Trustees was called to order by Trustee Dvorak 5:00 P.M. 835 Holbek Dr, Antioch, IL.

ATTENDANCE The Following were present, Trustee Dvorak, Trustee Dalgaard, Trustee Ebert, Trustee Liebert, Trustee Ruth via zoom, Attorney Flaherty via zoom, Chief Cokefair, Chief Elect Kazian, and Admin Assistant Goldberg.

PUBLIC COMMENT None

MINUTES Trustee Dvorak presented the regular district meeting minutes of July 9, 2025. A motion was made by Trustee Ebert, second by Trustee Dalgaard, to approve the regular District Meeting Minutes of July 9, 2025.
On voice vote the vote was:
AYE: Dvorak, Dalgaard, Ebert, Liebert, Ruth
NAY: 0
THE MOTION CARRIED

TREASURERS REPORT The Treasurer report was presented by Trustee Ebert.
A motion was made by Trustee Dalgaard, seconded by Trustee Liebert, to approve August 13, 2025, Treasurer's Report, as presented.
On voice vote the vote was:
AYE: Dvorak, Dalgaard, Ebert, Liebert, Ruth
NAY: 0
THE MOTION CARRIED

AUTHORIZE PAYMENT Trustee Dvorak presented the bills list and payroll. A motion was made by Trustee Dalgaard, seconded by Trustee Liebert, to approve the district bills for August 13, 2025, in the amount of $632,105.05 for the First Fire Protection District A/P $277,745.97 debited from the 403 accounts for payroll/tax liabilities for a total of $909,851.02 as presented.
On roll call the vote was:
AYE: Dvorak, Dalgaard, Ebert, Liebert, Ruth
NAY: 0
THE MOTION CARRIED

TRANSFER FUNDS Authorize the transfer of funds from the corporate Fund Money Market Account #24-05 to the checking account #5431 at Heartland Bank in the amount of $415,000 to cover payment of account payables for August 13, 2025.
A motion was made by Trustee Libert, seconded by Trustee Dalgaard to approve the $415,000 transfer of funds, as presented.
On voice vote the vote was:
AYE: Dvorak, Dalgaard, Ebert, Liebert, Ruth
NAY: 0
THE MOTION CARRIED

ATTORNEYS REPORT

Lift assist bill was passed, currently working on creating an ordinance for problematic nursing homes.

Action Items

CHIEF COKEFAIR

Discussion and Action on removing Admin Lori Kikos from all Accounts. (Specifically Financial Accounts) A motion was made by Trustee Dalgaard, seconded by Trustee Ebert, to have retired Admin Lori Kikos removed from all financial accounts.
On voice vote the vote was:
AYE: Dvorak, Dalgaard, Ebert, Liebert, Ruth
NAY: 0
THE MOTION CARRIED

Discussion and Action on the appointments to the Lake Com Board of Directors seats. A motion was made by Trustee Ebert, seconded by Trustee Dalgaard, to have Chief Kazian as the primary and retain Trustee Liebert as the alternate, to the Lake Com Board of Directors seats.
On Voice vote the vote was:
AYE: Dvorak, Dalgaard, Ebert, Liebert, Ruth
NAY: 0
THE MOTION CARRIED

Discussion and Action on obtaining Chief Elect Kazian a credit card at Heartland Bank (to reflect the same spending as Chief Cokefair). A motion was made by Trustee Ebert, seconded by Trustee Liebert, to approve Chief Elect Kazian to obtain a credit card on behalf of the First Fire Protection District of Antioch Township.
On Voice vote the vote was:
AYE: Dvorak, Dalgaard, Ebert, Liebert, Ruth
NAY: 0
THE MOTION CARRIED

Discussion Items

FIRE DISTRICT AUDIT FYE 2025 UPDATE –

Chief Cokefair provided the Trustees with an audit update. It is in review with the partners, Eccezion will be out next month to present to the board.

CONSTRUCTION PROJECT UPDATE -

Station 2 is closed out. Station 3 will be closed out shortly.
Station 1 is wrapping up. We are currently waiting on NICOR to fix the generator and then the electricians can come out and fix what they need to. We are trying to get a date with the HVAC company for owners' training.

Antioch Fire Department and the
First Fire Protection District of Antioch Township

Inter-Departmental Memorandum

To: Trustees of the First Fire Protection District of Antioch Township

From: Jon Cokefair, Fire Chief

Date: Friday, August 08, 2025

Re: Fire Chief's monthly status and information report

PERSONNEL Items of interest

New Paramedics: Ryan Day
Certifications: None

July Anniversaries
B/C Tim Taylor – 25 years
FF/PM Marianne Peistrup – 25 years
B/C Ryan Keefe – 21 years
FF Brian Weston – 16 years
Lt. Frankie Contreras Gomez – 13 years
FF/EMT Johnny Agosti – 5 years
FF/PM Kyle Mule – 4 years
FF/EMT Remi Merrill – 2 years
FF/EMT Madison Wilburn – 2 years

Support Services Anniversaries
Mike Keefe – 24 years
Mike Klaw – 8 years

New Hires-
Joshua Alenckis, Christopher Avila, Mirza Baig, Eduardo Cruz-Cisneros, Evan Dahl, Stephen George, Samuel Kasner, Daniel Monty, Victor Rodriguez, Justin DeVita
New Hire Support Services
None

Resignations
FF/PM Jarod Edmonds – time commitment to full-time Job
Leave of Absence
FF/PM Ben Fooden – Medical (Light Duty)
FF/EMT Darren Mihalic – Medical (Light Duty)

Return to Duty
FF Jack King - Military Leave

Facilities

Station 1

Punch list is getting closer. Still waiting on sound panels for the basement and landscaping. Should have the humidity issue resolved soon, waiting on replacement parts for the roof top unit.

Station 2

We finally have the HVAC working properly.

Station 3

There are still things on the punch list, but it is moving forward.

Station Renovation

We continue to meet with Camosy Construction. This meeting is with the site superintendent.

Proposed Schedule:
Station 1 Phase 2 Finishing Punch list items

Estimates

Station 1
$184,623 Left in the contract
Station 3
$49,468 Left on the contract.

Construction Expenditures to date:

Company	Expenditure Total	
Camosy	$	9,668,473.80
Re Allen	$	7,700.00
FGM	$	979,536.47
Storage Facility	$	39,975.00
Office Facility	$	36,000.00
ABT	$	93,156.86
Warhouse Direct	$	219,816.84
Feathershark	$	84,122.66
Station Alerting	$	99,180.24
Fees	$	3,652.00
Total	**$**	**11,231,613.87**

Vehicle Information

2141 A/C blower motor replace
2140 New jockey pump for air horns
2142 Order motor for auto locker on box
2123 Mounted air filter housing to the generator
2125 New water sensor level.Replace the bracket for cutters
2126 Fixed the gas pedal
2131 Monthly inspection A/C compressor Fixed a leak behind 2 gauges
2121 21 To trans Chicago for engine work and sensor,New primer pump
2173 Replace both head lights
2163 PM service
2126 Fixed the gas pedal

Monthly Mileage

	June	July	Monthly Total
2140	147,524		2,404
2141	98,160		1,840
2142	33747		553
2143	1731		3,520
2149	193,045		327
2121	17,414		543
2123	43,940		282
2125	84,398		674
2126	3,597		2
2163	26,876		48
2131	23,404		216

Training

The Training Division worked on a new layout of training to meet the needs of OFSM and OSHA requirements in quarterly layout. The quarterly layout was rolled out at the end of January, giving members the ability to see their progress and know what training documents / activities need to be recorded and mimicked by Fire manager.

Training Hours-

July - 1170
2025- 9397

Notable Training / Event

AT&T walk through
New Hire Orientation

Daily / Weekly Training

Back to basics with both EMS and Fire training

- Portable Extinguishers
- Flow testing / fit testing / FSVO for the new hires

- Hose Pulls
- Hydrant Hook ups
- Electric Emergencies Trainings

EMS Training

Significant EMS Call

SUV vs Motorcycle – Run #252077
Crews from A212, A213, E211, B21, and 2101 responded to an MVC involving an SUV and a motorcycle. A212 located the motorcyclist approximately 10 feet from the downed bike, with minor SUV damage noted and no airbag deployment. A212 assumed care of Pt 1/3, while A213 obtained AMAs from Pts 2/3 and 3/3. Flight for Life was requested and landed at a nearby school. A paramedic from E211 rode with A212 to the LZ. E211 provided scene protection and assisted with patient transfer. All units cleared after FFL departed to Condell.

2-Vehicle MVC – Run #252217
A211, A213, A212, E211, and B21 responded to a two-vehicle accident involving two four-door sedans with moderate damage. Each ambulance transported one patient—one red, one yellow, and one green. The red-tagged patient later passed away at the hospital; the yellow patient sustained bilateral ankle and knee fractures; the green had minor injuries.

- **Monthly EMS Training Topics:**
  - Week 1: Neurological Emergencies / Heat Emergencies
  - Week 3: Thoracic Emergencies (In-house CE taught by me)
  - Week 4: Officer's Choice
  - Ongoing: Red Books EMS Training

Continuing Education (CE):

- July In-House CE completed

- 29 PARAMEDICS/ 43EMT'S (12 PARAMEDIC STUDENTS)
- FULL ARRESTS/DOA @ 0

Freedom Of Information Act Requests

	EMS	FIRE
July	1	6
2025	20	44

Fire Prevention July

61 Inspections

1 Hydro Residential Sprinkler
1 Final Residential Sprinkler

1 Fire Alarm Final Pops Supper Club

1 Boat Fire Investigation

New Businesses
Pops Supper Club-45 & North Avenue
CNC Smyth- 933 Carney Ct
Adrenaline 27- 935 Carney Ct

The two on Carney Ct. are a perfect example of why we need some way to track down new businesses

July

IMAGETREND

Incident Type Report (Summary) Fire

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
Incident Type Category (FD1.21): 1 - Fire						
134 - Water vehicle fire	1	0.30%				
	Total: 1	**Total: 0.30%**	**Total: 0.00**	**Total: 0.00**	**Total: 0.00**	**Total: 0.00%**
Incident Type Category (FD1.21): 3 - Rescue & Emergency Medical Service Incident						
300 - Rescue, EMS incident, other	1	0.30%				
311 - Medical assist, assist EMS crew	1	0.30%				
321 - EMS call	227	67.16%				
322 - Motor vehicle accident with injuries	3	0.89%				
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.30%				
324 - Motor vehicle accident with no injuries.	2	0.59%				
342 - Search for person in water	1	0.30%				
	Total: 236	**Total: 69.82%**	**Total: 0.00**	**Total: 0.00**	**Total: 0.00**	**Total: 0.00%**
Incident Type Category (FD1.21): 4 - Hazardous Condition (No Fire)						
412 - Gas leak (natural gas or LPG)	7	2.07%				
424 - Carbon monoxide incident	3	0.89%				
440 - Electrical wiring/equipment problem, other	2	0.59%				
444 - Power line down	1	0.30%				
445 - Arcing, shorted electrical equipment	1	0.30%				
461 - Building or structure weakened or collapsed	1	0.30%				
	Total: 15	**Total: 4.44%**	**Total: 0.00**	**Total: 0.00**	**Total: 0.00**	**Total: 0.00%**
Incident Type Category (FD1.21): 5 - Service Call						
500 - Service call, other	6	1.78%				
511 - Lock-out	3	0.89%				
531 - Smoke or odor removal	1	0.30%				
553 - Public service	1	0.30%				
554 - Assist invalid	7	2.07%				
571 - Cover assignment, standby, moveup	6	1.78%				
	Total: 24	**Total: 7.10%**	**Total: 0.00**	**Total: 0.00**	**Total: 0.00**	**Total: 0.00%**
Incident Type Category (FD1.21): 6 - Good Intent Call						
600 - Good intent call, other	1	0.30%				
611 - Dispatched and cancelled en route	16	4.73%				
622 - No incident found on arrival at dispatch address	1	0.30%				
	Total: 18	**Total: 5.33%**	**Total: 0.00**	**Total: 0.00**	**Total: 0.00**	**Total: 0.00%**
Incident Type Category (FD1.21): 7 - False Alarm & False Call						
700 - False alarm or false call, other	4	1.18%				
711 - Municipal alarm system, malicious false alarm	1	0.30%				
730 - System malfunction, other	1	0.30%				
735 - Alarm system sounded due to malfunction	3	0.89%				
736 - CO detector activation due to malfunction	1	0.30%				
740 - Unintentional transmission of alarm, other	1	0.30%				
743 - Smoke detector activation, no fire - unintentional	4	1.18%				
744 - Detector activation, no fire - unintentional	5	1.48%				
745 - Alarm system activation, no fire - unintentional	23	6.80%				
	Total: 43	**Total: 12.72%**	**Total: 0.00**	**Total: 0.00**	**Total: 0.00**	**Total: 0.00%**
Incident Type Category (FD1.21): 9 - Special Incident Type						
900 - Special type of incident, other	1	0.30%				
	Total: 1	**Total: 0.30%**	**Total: 0.00**	**Total: 0.00**	**Total: 0.00**	**Total: 0.00%**
	Total: 338	**Total: 100.00%**	**Total: 0.00**	**Total: 0.00**	**Total: 0.00**	**Total: 0.00%**

FIRE Calls 102 EMS Calls 236 PCR's Written 224

Structure Fire in Town

None

Boat Fire

July

IMAGETREND

NFIRS Run Data Report - Day of Week

Day of Week	Number of Incidents
01 - Sunday	41
02 - Monday	50
03 - Tuesday	61
04 - Wednesday	46
05 - Thursday	58
06 - Friday	33
07 - Saturday	49
	Total: 338

Action Items

Discussion and Action on removing Admin Lori Kikos from all Accounts. (Specifically Financial Accounts)

Discussion and Action on the appointments to the Lake Com Board of Directors seats.

Discussion Items

- Fire District Audit FYE 2025 update
- Construction Project Update-
- Deep Lake Rd Project Pushed until spring of 2026 --
- Lake Com Update
- Update on requiring All Fire Alarm and Fire Suppression Systems within the District boundaries be directly communicated to Lake Comm through FSS Technologies. Update
- Update on ATV auction
- Discussion on Paramedic Billing Services (PBS) Audit from FYE 2023
- Update on Break in of Mechanics Trailer at Station 2

Please contact me with any questions or concerns.

Respectfully Submitted
Jon Cokefair
Fire Chief

CHIEF COKEFAIR	**Discussion Items Continued**
DEEP LAKE ROAD - UPDATE	They are working on moving the utilities back. We lost power for a short time at station 2, but the generator kicked on as its supposed to and is working well.
LAKE COM UPDATE -	Lake Com is being pushed until the 3rd week of September.
UPDATE ON REQUIRING ALL FIRE ALARM & FIRE SUPPRESSION SYSTEMS	The Chief's, attorney Flaherty, the village of Antioch and the owner of FSS had a Zoom meeting on Monday. There is an issue with the language. It is currently being postponed, until it is figured out. Trustee Ebert had a question and a discussion ensued.
UPDATE ON ATV AUCTION -	Chief Cokefair provided update on the auction which is set to close tomorrow.
DISCUSSION ON PBS - AUDIT FROM FYE 2023	PBS (paramedic billing services) provided the Fire department with a reimbursement from 2023-2024 Fiscal year.
UPDATE ON BREAK IN – MECHANICS TRAILER STATION 2	The incident was caught on video, and it was provided to Antioch Police Department.
TRUSTEE DVORAK	None
TRUSTEE RUTH	None
TRUSTEE DALGAARD	Would like the trustees to have a dress shirt or blazer to wear for pictures and to attend funerals.
TRUTEE EBERT	None
TRUSTEE LIEBERT	None
NEW BUSINESS	None
OLD BUSINESS	None
PUBLIC COMMENT	None
ADJOURN	Trustee Ebert made a motion, seconded by Trustee Liebert, to adjourn the meeting at 5:35PM. On voice vote the vote was: **AYE:** Dvorak, Dalgaard, Ebert, Liebert, Ruth, **NAY: 0** **ABSENT:** **THE MOTION CARRIED**

Timothy Ruth, Secretary

FIRST FIRE PROTECTION DISTRICT.
TREASURER'S REPORT
August Statements
September 10, 2025 Meeting

CORPORATE ACCOUNT		
Beginning Balance:		**12,839.14**
General Checking Account # XXXX5431		
August Interest 1.76%		89.40
Receipts: Transferred from 405 Account to Checking for AP		415,000.00
Receipts: Transferred from 405 Account to Checking for Camosy Payment		150,000.00
Receipts: Transferred from 405 Account to Checking account for Kunes Ford - Fire Prevention Vehicle		46,751.65
Disbursements: August A/P		(420,896.47)
Disbursements:Camosy Payment Station 3 remodel		(150,000.00)
Disbursements: Kunes Country Ford - Fire Prevention Vehicle		(46,751.65)
Uncleared checks - CK#786 - 147.00, CK# 934 - 235.00 = **382.00**		
	Total	**7,032.07**
PAYROLL ACCOUNT		
Beginning Balance		**8,949.55**
General Payroll Account # XXXX054-2		
Receipts: Transfer to Payroll Checking acct.		
Transfer to payroll Checking account		78,000.00
Transfer to payroll Checking account		85,000.00
Disbursements:		
Disbursement: July IMRF		(801.67)
Disbursements: Direct Deposit August 15, 2025		(58,660.54)
Disbursements: Tax Deposit August 15, 2025		(20,860.76)
Disbursement: Howard Simon Fees August 15, 2025		(33.86)
Disbursement: Chief Insurance Direct Deposit August 15, 2025		(250.00)
Disbursement: Cook Pension Fund August 15, 2025		(933.63)
Disbursement: 457 Plan August 15, 2025		(625.03)
Disbursement: Direct Deposit August 18, 2025		(467.86)
Disbursement: Tax Deposit August 18, 2025		(200.78)
Disbursement: Howard Simon Fees August 18, 2025		(33.86)
Disbursements: Direct Deposit August 29, 2025		(60,472.02)
Disbursements: Tax Deposit August 29, 2025		(21,313.19)
Disbursement: Howard Simon Fees August 29, 2025		(1,646.36)
Disbursement: Chief Insurance Direct Deposit August 29, 2025		(250.00)
Disbursement: Pension Fund August 29, 2025		(933.63)
Disbursement: 457 Plan August 29, 2025		(544.31)
Ending Balance:		**3,922.05**
HEARTLAND BANK		
Money Market Account # XXXX2405 interest 3.94%		
Beginning Balance:		**2,401,329.15**
Receipts:		
Heartland Bank August Interest		6,323.12
Assets		
CPR 08-01-25		15.00
CPR 08-01-25		55.00
CPR Class 08-05-25 CK# 1087, CK# 4363		255.00
Fire Report CK# 3496900551		25.00
Fire Inspections -CK# 29361, CK#2549		150.00
Fire Inspections CK#9913675024		50.00
Fire Inspections CK#15594, ck#34724, ck#1508		350.00
Fire Inspections CK# 8954605062, 1313, 5783, 1317, 10426, 6029, 2560, 2449		600.00
Fire Inspections CK#58816, CK# 183, CK# 513, CK#8805, CK# 2378, CK# 2072820, CK#6957		4,300.00
Impact Fees		
Metro Billing Recapture Dept. Veterans Affairs		
MIH Reimbursement for July CK# 35556		2,059.57
Reimbursement from Village of Antioch for Hyper Reach Notification CK# 09905		2,483.33
Reimbursement from Paramedic Billing Services		1,031,371.21
Reimbursementfor Rehab CK#2988		732.67
Replacement Tax / PTAB/ CE Recapture		1,281.25
Property Tax Fire Tax Year 2024		71,618.70
Property Tax EMS Tax Year 2024		71,510.38
Social Security Tax Year 2024		2,482.80
Tower Lease AT & T CK# 3000448737, CK# 3000480426		2,994.76
Tower Lease T-Mobile CK# 090095 CK#099251		2,281.30
	Total	**3,602,268.24**
HEARTLAND BANK		
Disbursements 405 Account: August 2025 A/P		(415,000.00)
Disbursements 405 Account: August 15, 2025 Payroll		(78,000.00)
Disbursements 405 Account: August 29, 2025 Payroll		(85,000.00)
Disbursements 405 Account: to Checking account for Camosy payment 08-01-25		(150,000.00)
Disbursements 405 Account: to Checking account for Kunes Country Ford		(46,751.65)
Disbursements 405 Account: to Sawyer Falduto Operational Reserve		(1,400,000.00)
Disbursements 405 Account: to Sawyer Falduto Vehicle Reserve		(600,000.00)
Ending Balance:	**Total**	**827,516.59**

HINSDALE BANK & TRUST MAX SAFE ACCOUNT			**551,258.79**
Ambulance Billing			
GMET Payment			-305,507.51
Deposit and Credits August 2025			196,179.45
Ending Balance:			**441,930.73**
Sawyer Falduto Asset Management			
CUSIP: XXXX0DGZ5			
C.Schwab Vehicle Reserve #XXXX-2731	**Beginning Value**		**162,488.39**
Deposit: Transferred from 405 Account			600,000.00
Change in Value of Investments August (Interest/Dividends)			1,560.96
Management Fees			
		Total	**764,049.35**
C.Schwab Operational Reserve #XXXX-0941	**Beginning Value**		**2,533,627.20**
Deposit: Transferred from 405 Account			1,400,000.00
Deposit: Transferred from Non Vehicle Reserve			106,050.19
Change in Value of Investments August (Interest/Dividends)			11,645.03
Transferred from Non Vehicle Reserve			1,445.47
Market Depreciation			(9.36)
		Total	**4,052,758.53**
C.Schwab Non Vehicle Reserve #XXXX-0172	**Beginning Value**		**107,483.05**
Disbursements : Transferred to the Operational Reserve Account - This account to be closed			**(106,050.19)**
Disbursements:Transferred to Operational Reserve			(1,445.47)
Change in Value of Investments August (Interest/Dividends)			4.72
Market Appreciation			7.89
***************************************ACCOUNT CLOSED***		**Total**	**0.00**
Ending Balance All C. Schwab Accounts:		**Total**	**4,816,807.88**
BERNARDI SECURITIES ASSET BOND FUNDS			
Various Investments & Maturities #XXX170796			**196,237.52**
Interest August Dividends and Other Income			758.39
Payouts :			
Wire Transfer:			
Total Bernardi Securities Bond Fund			**196,995.91**
Total Reserves w/o Bernardi Securities		**Total**	**6,097,209.32**
Total All FFPD Funds		**Total**	**6,294,205.23**

Chris Ebert

Chris Ebert, Treasurer

DISTRICT BUDGET

Total Budget for FYI 2025-2026	9438527.00
Total Expended as of August 31, 2025	4283407.54
Total Unexpended as of August 31, 2025	5155119.46