

First Fire Protection District of Antioch
Ariel Goldberg FOIA Officer
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Antioch, IL 60002
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Freedom of Information Request Form
Requestor Information

Name

Date of Request

Street address, City, ST, ZIP Code

Is this request for commercial purposes?

Primary phone number / Other phone number

Email address

Type of Response Requested:

☐ Electronic (PDF) ☐ Paper Copies

Response Requested to be Sent Via (check one)

☐ Email ☐ Fax ☐ Mail ☐ Pick up in person

Please describe below, the public records you are requesting. Please be as specific as possible so the public body can quickly identify and retrieve the documents which you are requesting (ex. Specific addresses, time frames, etc.)

Signature

Date

For Administrative Use Only:

CC: _____

Date Received

Extension Reason: _____

Date response due _____

DISPOSITION OF REQUEST FOR INSPECTION OR PHOTOCOPIES
OF PUBLIC RECORDS

All documents were made available for inspection or copies were provided thereof to the applicant on _____ at _____ except as follows:

Which were not provided because they are not public records within the meaning of the Freedom of information Act and to that extent the request is denied. The applicant was notified of the denial by a letter dated: _____

Number of Pages over 50	_____	at \$0.15 each	_____
Number of Certifications	_____	at \$1.00 each	_____
CD	_____	at \$1.00 each	_____
Police Accident Reports	_____	at \$5.00 each	_____
Additional charges (if any)	_____		_____
Total	_____		_____

The **First Fire Protection District of Antioch** will respond to this request within five (5) working days from the date received, unless the District invokes one or more of the seven seasons for an extension of time provided for in Section 3 (d) of the Act.

The following items _____ were not provided within the initial five days because:

- _____ A. The requested records are stored in whole or in part at other locations than the office having charge or the requested records.
- _____ B. The request requires the collection of a substantial number of specified records.
- _____ C. The request is couched in categorical terms and requires an extensive search for the records responsive to it.
- _____ D. The requested records have not been located in course routine search and additional efforts are being made to locate them.
- _____ E. The requested records require examination and evaluation by personnel having the necessary competence and discretion to determine if they are exempt from disclosure or should be revealed only with appropriate deletions.
- _____ F. The request for records cannot be complied with by the Antioch Fire District within the time limits prescribed without unduly burdening or interfering with the operations of the Fire District.
- _____ G. There is a need for consultation, which shall be conducted with all practical speed.